



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	BURHANI COLLEGE
• Name of the Head of the institution	DR. GULZAR ALAM
• Designation	PRINCIPAL (INCHARGE)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	022-23710855
• Mobile no	9821724304
• Registered e-mail	principal@burhanicollege.edu.in
• Alternate e-mail	registrar@burhanicollege.edu.in
• Address	10, Nesbit Road, Mazgaon,
• City/Town	MUMBAI
• State/UT	MAHARASHTRA
• Pin Code	400010
2.Institutional status	

• Affiliated /Constituent	Affiliated				
• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	UGC 2f and 12 (B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Shailesh D. Borkar				
• Phone No.	022-23710855				
• Alternate phone No.	022-23776560				
• Mobile	8169444727				
• IQAC e-mail address	coordinator.iqac@burhanicollege.edu.in				
• Alternate Email address	tejal.gade@burhanicollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.burhanicollege.edu.in/wp-content/uploads/2024/12/AQAR-2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ladykeanecollege.edu.in/AQAR2012-13.doc				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	84.30	2004	16/02/2004	15/02/2009
Cycle 2	B	2.14	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			01/12/2005		

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	N.A.	N.A.

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year

4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

11. Significant contributions made by IQAC during the current year (maximum five bullets)

*Sensitizing students towards the environment and conservation of resources like water, energy, no usage of plastic etc.
 *Encouraging staff for minimum usage of paper and emphasizing electronic medium of communication / record maintenance *
 Focussing on ICT upgradation and installation of smart boards and upgradation of computers. * Initiated the process of collecting views from all stakeholders on the college going in for autonomy and successfully applied for the same in December 2023. *
 Professional development of students through increased opportunities like Short term courses, soft skills workshops, Field projects, and leadership roles in conducting events. These initiatives will collectively contribute to a well-rounded professional development experience for students, equipping them with the tools necessary for success in their careers.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>All departments / committees will be motivated to hone their skills to guide students for occupation-orientation To improve surveillance inside the campus Transparency in attendance system Collection of stakeholders' opinions for further improvements Preparation and dissemination of Academic Planner To customize the Mastersoft platform to suit the requirements of the institution. To Introduce Job-oriented and Skill based courses; To give thrust to and create awareness about Cleanliness; and Environment conservation. To initiate scholarships to reward the students for various achievements; To Identify Talent among students for various sports & cultural activities.</p>	<p>Teachers and the non-teaching staff took steps to motivate students to decide on their occupation. High resolution CCTV cameras that were installed on strategic locations in the college campus were regularly maintained. Attendance of students was effectively conducted on the Mastersoft platform Students' Satisfaction Survey was conducted and analysed Active participation by all the stakeholders of the college Mastersoft was duly moulded and the concerned users were trained accordingly Various courses like Tally for Professional with GST, Design thinking, Social Media Marketing Strategy, and Microsoft using AI and Chat gpt were introduced. These courses collectively aim to prepare students for the evolving demands of the job market by equipping them with relevant skills and knowledge. Beach cleanup drives were conducted at Versova and Girgaon Chawpatty showcasing significant collective efforts towards environmental conservation. The management approved various prizes and scholarships to be given to winners and performers in the ac yr 2023-24. These prizes shall be awarded in Convocation Function of the students to be held in ac year 24-25 Throughout the year, a diverse array of engaging and enriching cultural and sports activities were organized for students, fostering their holistic development and enhancing their overall educational experience. It also helped in building essential life skills such as leadership, collaboration, and resilience.</p>

<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
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- Name of the statutory body

Name	Date of meeting(s)
<p>College Management and College Development Committee</p>	<p>28/11/2023</p>

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	20/12/2024

15. Multidisciplinary / interdisciplinary

The UGC proposed a uniform new CBCS system for the entire country from 2016-17 so that Higher education institutions can provide abundant opportunities in subject combinations to suit the needs of the students. Accordingly, Burhani college has expanded vistas by introducing Science as a stream of choice. As the NEP, 2020 gradually pervades the entire Indian education system, Burhani college shall adapt to it and provide academic opportunities to students according to their needs.

16. Academic bank of credits (ABC):

Academic bank of credits (ABC) is a vital part of the National Education policy, 2020 and Burhani college has adopted it from the academic year 2023-24. This shall be done with the following objectives- To promote student-centric education Focus on learner-friendly teaching approaches Implement an interdisciplinary approach Allow students to learn the best courses of their interest Enable students to learn at their own pace

17. Skill development:

Skills and knowledge are the driving forces of economic growth and social development for any country. Presently, the country faces a demand - supply mismatch, as the economy needs more 'skilled' workforce than that is available. In the higher education sphere, knowledge and skills are required for diverse forms of employment in the sector of education, healthcare manufacturing and other services. The curriculum of all the subjects contains the skill enhancement courses with an objective to enhance the subject related skills among the students. These courses are designed to provide value based/ skill based knowledge and are aimed at providing competencies, skills etc. to increase the employability of students. Burhani college is also a local chapter of NPTEL for SWAYAM to provide skill-based courses to students. In addition, Burhani college participates regularly in the extension activities of the Department of Lifelong Learning and Extension to make students more socially sensitive.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Traditional and ancient Indian knowledge is engrained in the curriculum of various courses in the fields of Arts, Science and Literature. Urdu language and literature in particular are offered to students to imbibe in them indigenous knowledge and traditional systems. Burhani college believes that the happiness/ well-being, cognitive development and cultural identity of individuals are important reasons that Indian arts of all kinds must be offered to students at all levels of education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is a student-centric instruction model that focuses on measuring student performances through outcomes. We at Burhani college focus our academic efforts toward Deep discipline knowledge, Critical thinking and problem solving, Teamwork and communication skills, Career and leadership readiness, Intercultural and ethical competency, Self-awareness and emotional intelligence.

20.Distance education/online education:

At Burhani college, every teacher has whatsapp groups of students of every course/class to provide online education wherever possible. Teachers provide pre-recorded own video lectures through whatsapp groups/ google classroom. In addition, Burhani college is a local chapter of NPTEL under SWAYAM. Burhani college also has a tie-up with the Maulana Azad National Urdu University for distance education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	253
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1158
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
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File Description	Documents
Data Template	View File
2.3	286
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	18
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	171.86
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Employees are hired in accordance with UGC, state government, and affiliated university policies. The curriculum follows the syllabus created by the university's Board of Studies. The yearly academic calendar is created before the year officially starts. Individual, departmental, and master schedules are created with

adherence to the syllabus and amount of lectures assigned to each topic in mind.

- The teachers make use of modern methods. Most teachers use ICT extensively. This includes YouTube videos, Google Forms, Google Classroom, PowerPoint presentations, etc. to facilitate the preparation of teaching plans, and conducting class tests, and assignments.
- The classroom instruction is complemented by seminars, workshops, guest lectures, group discussions, industrial visits, project writing, etc. that are carefully planned for efficient curriculum delivery. To help the weak and deserving students succeed academically, remedial and bridge courses are also offered.
- The system for curriculum delivery and test pattern is clearly outlined in the orientation program at the start of the year. Both surprise and class tests are included in the curriculum. In addition to encouragement and direction, curriculum delivery includes extra lectures, interactive sessions, classroom activities, and special attention for slow learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.burhanicollege.edu.in/wp-content/uploads/2025/01/Academic-Calender-Timetable-lesson-planner-Exam-statistic.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is created and posted on the college website at the start of the academic year. It includes the dates of all exams, the completion of the course, and other information. Every academic activity is organized and carried out in accordance with the academic calendar plan. According to the plan, ongoing internal evaluations are also planned and carried out. The purpose of the academic calendar is to inform staff, instructors, and students of all significant events that occur throughout the year. It encompasses the whole process of teaching and learning. Every semester, it is prepared differently.

According to the academic calendar, the institution observes month-by-month working days, the total number of working days, holidays, class and break schedules, semester-by-semester internals, etc. It serves as the foundation and ensures that all of the college's operations run smoothly, including ongoing internal evaluations. With the exception of exigent circumstances, all activities, including CIE and academic pursuits, are carried out in accordance with the event calendar. Lecture times and the lesson plan are closely watched. The academic calendar includes guest lectures, workshops, the commemoration of national icons'

birth and death anniversaries, national and international days, industrial visits, sports day, and BCCL.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.burhanicollege.edu.in/wp-content/uploads/2024/12/Academic-Calendar-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
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Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

303

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Through Foundation Course theory and project work, gender sensitivity and gender sanitization are achieved. We strive to incorporate human values and professional ethics for students' overall growth. Women's empowerment is the main subject of Women's Day celebrations. The POSH/WDC committee gives special attention to female pupils. Activities including elocution, role-playing, quizzes, and competitions on women's empowerment are held. Students' involvement in DLLE is in the same line.

BMS students are required to take a course on environmental management and human values, which emphasizes ethical principles. Blood donation drives, health screening camps, rallies against dangerous additives, and beach cleanup drives are organized to raise awareness of public health, general issues, and a few social issues among students.

BCOM, BA, BMS, and BMM students are taught Foundation Courses which raise their awareness of environmental and sustainability challenges. Ocean Day and World Environment Day are organized with the same theme. Planting trees and organizing events without plastic are related. Students are counselled by guardian instructors on environmental issues and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1158

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers
Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.burhanicollege.edu.in/wp-content/uploads/2025/01/1.4.1-Stakeholder-Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.burhanicollege.edu.in/wp-content/uploads/2025/01/1.4.1-Stakeholder-Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

534

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Through evaluation and support programs, the college is dedicated to meeting the learning requirements of its students. Various diagnostic techniques, baseline evaluations, and academic performance reviews are used to determine students' learning levels at the beginning of each academic session making it easier to spot both advanced students and those who might need further instruction. The college offers advanced students programs designed to improve their academic and extracurricular abilities. These consist of participating in research projects, advanced topic modules, competitive exams, and mentoring sessions encouraging creativity, leadership, and critical thinking in addition to testing their intellectual prowess.

In a similar vein, the college takes action to help slow learners get beyond obstacles in the classroom and boost their self-esteem. This includes remedial coursework, peer mentoring, and individualized faculty attention. Strengthening foundational ideas and enhancing study techniques are the main goals. Counseling sessions are available to address psychological or emotional obstacles to learning. To guarantee their efficacy and continuity, both programs are routinely reviewed. The initiatives are refined based on input from staff, parents, and students. The college guarantees an inclusive and equitable learning environment that fosters potential and encourages holistic development by attending to each student's specific learning needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1158	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To improve mastery experiences, student-centric practices are employed, which include problem-solving techniques, and experiential learning. The institution provides an environment for them to develop their knowledge, values, and talents.

Experiential learning focuses on learning by doing. Encouraging students to participate in real-world activities or simulations enables them to use their academic knowledge in real-world situations. This method improves students' ability to think critically and solve problems. Students have a deeper comprehension of topics when they engage in practical activities.

participative learning including group discussions, peer learning, and projects, students actively participate in their educational journey. This method improves communication and teamwork while encouraging a sense of ownership over one's education. By learning from the viewpoints of their peers, students improve their social and critical thinking abilities.

The main goal of problem-solving techniques is to get students to recognize, and resolve real-world issues. Students gain higher-order cognitive abilities including analysis, creativity, and decision-making by working through challenging situations. This

method prepares students for obstacles in both academic and professional contexts by fostering autonomous thought and assisting them in relating theoretical knowledge to real-world application. Combining these techniques produce an enhanced learning environment where students have more profound and significant learning experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution incorporates ICT-enabled teaching in addition to the traditional classroom setting. Nowadays students need to become proficient in the newest technology in order to be prepared for the workforce. In order to help students stay long-term engaged, instructors are incorporating technology into their lessons while still using traditional teaching techniques. learning. The college makes use of information and communication technology to maximize, enhance, and advance the delivery of education.

To promote self-directed study, a dedicated computer lab with internet access has been provided. Users of Wi-Fi have access to adequate security.

Faculty members are encouraged to use PowerPoint presentations in their classroom lectures and to create effective presentations using websites, LCDs, and internet search engines. Expert talks, guest lectures, and frequent student competitions are held in digitally equipped seminar and conference rooms.

Students can receive therapy using Zoom and Google Meet. Both technical and management events are planned using a range of information and communication techniques. Google Classroom is used to post and manage course information. Teachers give math's classes online using a range of online tools, including Google Meet. Furthermore, ICT bridges geographical gaps, offering students opportunities to connect with global educators and peers, thus fostering cross-cultural understanding.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
13	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
187	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	

Institution's internal assessment system is both transparent and strong, guaranteeing constant evaluation. Throughout the academic term, assessment procedure is carried out at regular intervals, giving students chances to show their comprehension and development. To accommodate various learning styles and competencies, a range of modes are used, such as written assessments, assignments, projects, practicals, presentations, and viva-voce. The Examination committee follows the subsequent procedure:

- Question Paper Setting.
- Display of Exam Timetable
- Changes in schedules, and patterns, if any, are immediately notified to the students through notice boards, website and through classroom briefings by concerned subject teachers
- Conduct of Examination
- Centralised Assessment
- Result Display
- Interaction with students regarding internal assessment
- Subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations.

Students are given access to graded assignments and answer scripts in order to preserve transparency, and are urged to ask questions if they need clarification. Students and professors can access a centralized system that documents and swiftly communicates the evaluation outcomes. To maintain uniformity and fairness, regular audits and moderation procedures are carried out. All things considered, the internal evaluation system fosters a culture of ongoing learning and self-improvement in addition to assessing academic achievement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination concerns are being addressed in a transparent, prompt, and efficient manner. All students receive a thorough explanation of the grading procedure, including how internal and external grades are weighted in compliance with university regulations. To guarantee a successful exam, a college-level exam committee is formed, and other teaching and non-teaching staff collaborate.

- Centralised Internal tests are conducted every semester.

- Time table for the test is prepared well in advance and communicated to the students earlier.
- Centralised Assessment is done immediately after the class test.
- The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal.

As per the university norms

After the results of the external exams are announced, the university specifies the deadline for students to request revaluations.

- Students must ask for revaluation as mentioned by the university when the results of the external exams are released.
- Right to challenge the evaluation of answer books.
- University declared the result of the challenge evaluation.
- The entire mechanism of examination related grievances is time bound as per University rules and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

For every program it offers, the institution has well-defined and efficiently conveyed the Program Outcomes (POs) and Course Outcomes (COs) to all parties involved. The knowledge, skills, and attitudes that students should acquire while completing their courses are highlighted in the program outcomes. The course outcomes include a list of each student's final knowledge and abilities. It indicates the cognitive processes a course provides.

The mission and vision of Burhani College describe the institution's objectives and aspirations for students' personal growth. These Objectives serve as the cornerstone for determining the aims of every program the college offers. The achievement of these goals is tracked by frequent evaluations, feedback systems, and reviews. This approach promotes high-quality education and ongoing development by guaranteeing the institution's academic offerings stay pertinent, outcome-based, and learner-centric.

Academic values, social sensitivities, and moral and spiritual values are the three categories into which the program's

educational objectives are divided. A program assessment strategy outlining the many types of assessments is also supplied. All incoming students receive information about the objectives and expected outcomes of their individual programs during the mandatory Orientation. Students also receive training along with comprehensive course objectives, syllabi, and assessment techniques for every subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.burhanicollege.edu.in/wp-content/uploads/2025/01/2.6.1-CO-PO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College is affiliated with the University of Mumbai. We provide courses and programs at the undergraduate and graduate levels adhering to the university's curriculum for these courses and programs. Using both formal and informal approaches, we carefully assess the extent to which program and course outcomes have been met. In light of the input it gets from all stakeholders, the organization aims to take the necessary steps.

- University academic calendar is followed by our institution.
- The placement committee reviews the student's placement and advancement to higher education.
- Students are introduced to community engagement and global understanding.
- Critical and creative thinking, ethical values are encouraged.

The course's success is measured by completion of the syllabus, continuous assessment (internal assessment), exam preparation, evaluation, and outcome. Course outcome achievement is measured by university exam results.

The Internal Examination Committee at the college level determines the attainment levels and notifies IQAC of them. Data collected from these evaluations is analysed to identify gaps in student learning. Based on the findings, corrective measures such as curriculum revision, enhanced teaching methodologies, or targeted interventions are implemented. This continuous feedback loop ensures that the institution maintains academic excellence and aligns its offerings with industry and societal needs.

File Description	Documents
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Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
235	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.burhanicollege.edu.in/wp-content/uploads/2024/12/SSS-2023-24.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
Nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
01	
File Description	Documents
Any additional information	View File

Institutional data in prescribed format	View File
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3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resources, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. The institute has taken an initiative to encourage the faculty members to pursue their Ph.d work. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes. The College has collaboration with USTTB, Mali, Maulana Azad National Urdu University and conducts courses that enable students to hone their management skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded

List of workshops/seminars during last 5 years (Data Template)	View File
3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
3	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
4	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Extension activities were conducted under the Department of Lifelong Learning and Extension so that students get a closer view of society.</p>	

- College provides its facilities and assistance to various NGOs/ other institutions for community services & related activities.
- Celebration of: Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, No Vehicle Day, etc.
- Observing Anniversaries of great personalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

499

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with adequate infrastructure that meets the minimum specified requirements set by statutory bodies like UGC, to ensure an effective teaching-learning environment.

To implement plans and achieve goals, the institution ensures adequate availability and optimal utilization of infrastructure, which is linked to the college's vision –“knowledge for all.” It has the capacity for ICT-enabled classrooms, laboratories, and computing facilities. The entire campus is under CCTV surveillance for safety and security purposes.

Beginning of the academic year, need-assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from staff members after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment, and students' grievances. The timetable committee plans for all requirements regarding classrooms, laboratories, furniture, and other equipment.

Optimal infrastructure deployment is ensured through workshops/training programs for faculty on the use of new technology, the appointment of well-qualified lab technicians/system administrators, and by encouragement of innovative teaching-learning practices.

The available physical infrastructure is utilized beyond regular college hours, to conduct co-curricular activities/extracurricular activities, and parent-teacher meetings. Campus Recruitment Training classes, campus recruitments, meetings etc...

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is committed to providing a well-rounded environment for students, supporting their physical, cultural, and recreational needs. It has adequate facilities for sports, games, and cultural activities, fostering overall student development.

Sport is an integral part of the syllabus and a requirement for the holistic development of the students. Various sports activities are conducted within the campus. This not only sharpens and develops the creative skills of the students but also creates an awareness of social issues among the students.

Cultural activities are essential for the all-round development of the students and

The college is committed to creating a balanced atmosphere of academic, cultural, and sports activities.

Various sports competitions among the students help in developing team spirit, it helps the students improve their interpersonal and intrapersonal skills.

Activity room has been set up to conduct different cultural activities, yoga and indoor sports events. All necessary equipment are provided to student from time to time. Number of tournaments & competitions are arranged by the college.

We have a broad vision for all-round development of our students, for achieving this task different types of indoor and outdoor sports and cultural activities have been arranged by providing sufficient infrastructure and training facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.56

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Mastersoft LIBMAN

- **Nature of automation (fully or partially): PARTIALLY**
- **Version: 2.1.0**
- **Year of Automation: 2012**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.61

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution prioritizes the continuous enhancement of its IT facilities to support an effective and modern teaching-learning environment.

IT facilities have been updated on a regular basis as per the demand of the latest syllabus and feedback of the students. Also, new IT equipment has been purchased as per the requirement.

All the classrooms have Wi-Fi enabled facilities. Electronic databases and digital library are there to enhance the teaching and learning process. CCTV camera and App based attendance has been effectively implemented in all the classrooms.

IT policy applies to the resources administered by the different departments such as the library, computer lab and administrative office of the college. Maintenance of the computer system is done periodically with the system administrator. For system administration we have automatic updates for windows, antivirus and security patches. Browser and Java update on every computer twice a month.

These updates ensure that the institution remains at the forefront of technological advancements, providing students with the tools and connectivity necessary for academic success.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

90

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. $\geq 50\text{MBPS}$

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.99

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined systems for maintaining and utilizing its physical, academic, and support facilities detailed in its Policy Document.

The infrastructure is maintained by assigning duties to the staff and through a maintenance contract that is routinely monitored to ensure the cleanliness of classrooms, library, computer lab, campus, canteen, and staffroom.

In case of a computer device failure or technical glitch, it is first reported to the IT in charge who is responsible for replacing any computer hardware and solving all issues.

The college has a well-maintained, cataloged library that uses the Mastersoft LIBMAN software for users to borrow books and for faculty to recommend new books. Careful maintenance of the rare books collection is a major responsibility well executed.

All classrooms are well-ventilated with adequate seating space. Each floor has a dedicated cleaning staff. Classrooms with overhead projectors are regularly inspected. Advanced booking system is followed, allotting the auditorium for conducting various events to avoid clash of dates.

There is regular maintenance of the vertical garden on campus and air conditioning of classrooms.

The institution collects feedback from users on the utilization of these facilities. Based on the feedback, improvements are incorporated into future planning and maintenance activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

01

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
0	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
23	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded

Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The members of the Student Council demonstrated unwavering dedication through their active involvement in a broad spectrum of field and campus activities. From meticulously planning and designing the events to crafting promotional strategies, securing sponsorships, managing participant registrations, and overseeing the seamless execution of the events, their efforts were both comprehensive and commendable. They upheld discipline, extended

warm hospitality, and embraced diverse responsibilities, all under the astute guidance of teachers and the event organizing committee. Their wholehearted participation not only ensured the resounding success of the events but also served as a catalyst for their personal growth and academic enrichment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institute. The Institution vision and mission statement is "Knowledge for all". To make sure that we cater to all sections of the society, the admission policy of the college aims at spreading knowledge to all sections of society without any bias. The college has participative management and gives enough forums for all stakeholders to offer suggestions and raise their concerns. This year being the year of recovery from the pandemic, special arrangements to accommodate the students for fees and late admission were taken care of. The college aims to become a pioneer institution which becomes a breeding ground for future entrepreneurs and gives them an experience of a complete finishing school and not merely a college where bookish knowledge is provided. The students are given exposure to practical problems and their implementation of knowledge which they have gathered is tested in live project-based situations. Practical training sessions over and above the curriculum are held to train the students for the real world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has embraced a democratic and decentralized management structure since its inception, promoting open communication and stakeholder involvement in planning. The Internal Quality Assurance Cell (IQAC) is empowered to make decisions on curricular and extracurricular activities, allowing the College Development Committee (CDC), Principal, and Faculty to operate autonomously toward institutional goals.

Decentralization and participative management are emphasized at all levels. Management distributes power among functional heads, ensuring their involvement in strategic planning and daily operations. Action plans are developed based on stakeholder feedback through regular interactions and a culture of excellence that allows for necessary changes.

A three-tier mechanism supports operational autonomy:

1. Strategic Level: The management, guided by stakeholder input, establishes policies in line with UGC norms and the Maharashtra University Act, implemented by the Principal.
2. Functional Level: Committees led by Deans and the Principal handle academic and administrative responsibilities, with collaborative decision-making promoting knowledge sharing.
3. Execution Level: Students and staff work with faculty to implement various activities, empowering teachers to adopt best practices.

A case study of the intercollegiate festival KHOJ illustrates this approach, showcasing successful collaboration among stakeholders that enhanced student engagement and practical experience. Overall, this decentralized structure fosters innovation and responsiveness to educational needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's strategic plans are closely aligned with its vision, mission, and goals. The perspective plans are based on recommendations from the NAAC peer team, auditors, UGC, NIRF, and NEP guidelines.

Major recommendations include:

- Infrastructural Upgradation and Maintenance
- Introduction of Short-Term Courses
- Collaborations with Other Institutions and Industry
- Curriculum Development and Enrichment through Add-On Courses
- Community Engagement Initiatives
- Stakeholder Involvement in College Activities

Curriculum Development and Enrichment

The IQAC collects feedback on the curriculum from students, alumni, and parents, ensuring appropriate actions are taken. The college invests in value-added courses such as Tally with GST, Microsoft tools utilizing AI and ChatGPT, as well as Communication Skills and Spoken English courses. Additionally, educational field visits are organized to enhance learning experiences.

Teaching and Learning Initiatives

The college organizes an academic calendar that includes value-added courses, bridge courses, and remedial lectures. Upgrades to infrastructural facilities are made based on identified needs and available funding to enhance quality. Initiatives such as community sensitization programs and MOUs with other institutions further support the deployment of strategic plans.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil

Upload any additional information	No File Uploaded
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6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body: The chairman of the Institution leads the Governing Body and the College Development Committee (CDC), which is responsible for policy-making at the institution. The CDC meets regularly to discuss agendas prepared by the Principal for effective college management.

Administrative Setup: The Principal oversees daily management, handling both academic and administrative matters. Programme Coordinators, the IQAC Coordinator, Committee convenors, administrative staff, and the student council assist the Principal in these duties.

Internal Quality Assurance Cell (IQAC): The IQAC sets quality parameters for academic and administrative activities, monitors academic performance, conducts periodic internal quality audits, and reviews the effectiveness of programs to enhance quality.

Teachers: They are tasked with planning and implementing curricular and co-curricular activities..

Institutional Committees: The college has various committees that function according to guidelines from the University of Mumbai and the institution's leadership.

Service Rules and Policies: The college adheres to UGC regulations, the Maharashtra Public University Act 2016, and University of Mumbai statutes regarding service rules, recruitment, promotion, and grievance redressal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded

Details of implementation of e-governance in areas of operation, Administration etc(Data Template)

[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff is motivated to take up career advancement courses and research work is also motivated. Teaching and non-teaching staff are given advances if needed. Liberal leave is granted for medical and family emergencies. Lunch room with an oven and fridge is provided to staff for lunch with proper seating arrangement. Other measures-

- Comfortable staff room
- RO drinking water
- Security in the campus
- Sanitation facility
- Hygienic canteen
- Need based interest free financial support.
- Relaxation in working hours for pursuing higher education.
- Designated doctor on call in case of emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded

Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a regular feedback mechanism for teaching staff which is taken up for review by the teachers with a positive spirit and for further improvement. There is a 360-degree appraisal system in place which always helps the institution to grow to its best. The channels of communication are kept open for all stakeholders so that there is collective and all-inclusive growth. A meeting with every teacher is held by the Principal to discuss the scope for improvement and regular staff meetings are held to keep track of the syllabus completion and corrective actions, if required, are taken up. The committees are required to give their plan of activity and the same is sent to the managing committee for approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Nil	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)	
6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)	
File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File
6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources	
Nil	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.5 - Internal Quality Assurance System	
6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	
Nil	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities	
Nil	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equality on gender representation has been a strong highlight on the institutional practice of the college. On the academic front class based activities on gender sensitisation are conducted which includes poetry writing, essay writing, debates, one minute speech, poster presentation, powerpoint presentation. The emphasis is to focus on sensitizing them towards the needs of women in contemporary society.

A counseling and common room has been set up in the premises to ensure that there is space for some personal time for both female students and staff. This is to ensure interaction as well allow them free-space to communicate.

There is a female security guard stationed in order to ensure women safety and security.

The college also conducted events with respect to security and self defence of the female staff and students in the Campus

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management practices include effective segregation of solid waste into dry waste and wet waste. The wet waste is then used for the purpose of creating compost for the vertical garden within the facility. The dry waste is disposed off through the joint efforts made with the BMC clean up system which collects it twice a day from the institution.

It has been brought to practice that the papers for printing are used both sides and discarded paper is ensured to undergo recycling so as to help practice the refuse, reuse and recycle within the institution.

The institution has also initiated the process of composting through trial and error methods. A small batch of wet waste was collected by the students and staff and compost making was undertaken on the college premises. The project was undertaken by the students under the guidance of teaching faculty and a successful batch of freshly brewed compost was used to enhance the college greenery.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts

B. Any 3 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The year 2023-2024 saw the return of most events in offline format. With higher enthusiasm amongst the students and teachers in conducting and celebrating national events such as the celebration of Independence Day and Republic Day. There were several programs conducted highlighting the importance of patriotism, reflecting nationalism and the awareness of the commendable efforts that were made by the several unsung heroes of our freedom struggle.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Food Donation Drive

Students systematically donated food packets to slum areas, selecting three weeks annually to provide consistent support. This initiative helped students understand poverty conditions and develop empathy for the underprivileged.

Environmental Conservation Efforts

Students actively participated in multiple environmental initiatives:

- **Byculla Market Clean-Up:** Collaborated with BMC to segregate waste and learn composting
- **Seed Bomb Creation:** 40 students collected fruit seeds and planted them in college premises and open spaces
- **Girgaon Chowpatty Beach Clean-Up:** Collected and segregated waste into different categories for proper disposal

Health and Social Awareness Campaigns

The college conducted significant awareness programs:

- **No Vaping Drive:** Orientation against substance abuse
- **Substance Abuse Awareness:** Collaborated with Byculla Police to educate about prevention
- **Blood Donation Drive:** Partnered with Saifee Hospital to collect blood and educate students about donation benefits

These student-led initiatives demonstrated remarkable social responsibility, environmental consciousness, and community engagement

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals:

Being off from the pandemic mode the college celebrated 15th August 2023 offline mode. Students participated in large numbers- speeches, patriotic songs and performances adorned the national fever. The students participated in large numbers in the selfie with the flag as a part of the Amrit Mohatsav initiated by the Central Government.

On 26th January 2023, as the government had permitted celebration, a major republic day celebration program was held in the college Auditorium post Flag hoisting. The students came together and performed mono acts giving us a glimpse of our patriotic leaders. Poems, ghazal and speeches in different languages highlighting the importance of Republic Day were performed.

MAKING OF SEED BOMBS

A group of 40 students had gathered in the college on account of World Environment Day. They had collected fruit seeds over a period of one week and made seed bombs in the college premises. Some of the seed bombs were planted in the college premises while others were thrown in open spaces prior to rains. It was an attempt at protecting the environment and improving the overall efforts at conserving nature.

SUBSTANCE ABUSE AWARENESS

In collaboration with the Byculla Police the students of the college participated in an awareness program at Jijamata Udyan regarding the impact of substance abuse and the steps that can be taken for prevention for the same.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title- Drive for economized use of paper

Objective of the practice: To promote lesser usage of paper.

Context: Burhani College believes in "Save Paper, Save Trees, Save Earth".

The Practice: Two-sided printing of documents, e-communication and exchange of soft copy are encouraged by the College.

Evidence of success: Noticeable reduction in usage of paper at College.

Problems encountered and resources required: Lack of required infrastructure and technical skills with students. University norms of submission of projects in hard copy form

Title - Use of Electronic Bike Objective: To become more environmentally friendly and adopt green management practices.
Context: It has become necessary that we adopt practices which are environmentally friendly and will help support sustainable living.
Practice: The non-teaching staff substituted the use of fuel bikes to e-bikes for all official purposes of the college. Initiating a step towards sustainability
Evidence of success: The reduced expense on fuel and the maintenance of the vehicle
Problems faced: E- vehicles have to be maintained well in the premises and a separate space for its charging had to be dedicated for the same which posed a certain challenge.

File Description	Documents
Best practices in the Institutional website	https://www.burhanicollege.edu.in/wp-content/uploads/2025/01/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Knowledge for all His Holiness Dr. Syedna Mohammed Burhanuddin (TUS) envisioned "Knowledge for All," emphasizing the importance of both traditional and contemporary education. Burhani College, founded under his guidance, embodies this vision by providing accessible education to middle-class and underprivileged students, many of whom are first-generation learners. The college fosters a supportive environment through personalized teacher-student interactions, regular parent-teacher communications, and targeted tutorials for slower learners. Achievers are encouraged to mentor peers, enhancing collaborative learning. The curriculum integrates theoretical knowledge with practical experiences through assignments, projects, and extracurricular activities. Each class has a guardian teacher to strengthen the home-school partnership, promoting independence in a nurturing setting. The college aims to cultivate responsible citizens who contribute positively to society, exemplified through community initiatives like cleanliness and blood donation drives. Burhani College is committed to holistic education that balances cultural values with modernity and technology. It emphasizes discipline through attendance monitoring and encourages students to uphold principles

of humanity and patriotism, preparing them for the complexities of contemporary society while honoring their cultural heritage.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **Encouragement of Certificate Programs:** Inspire departments to expand their offerings of certificate and value-added courses, as well as programs focused on soft skills, personality development, and vocational training for students and staff.
2. **Collaborative Initiatives:** Focus on collaborative efforts that enhance student benefits.
3. **International Events:** Organize international conferences, seminars, and webinars addressing contemporary issues relevant to stakeholders in higher education.
4. **Online Learning Opportunities:** Promote online courses through platforms like SWAYAM for student engagement.
5. **Support for Slow Learners:** Implement additional bridge and remedial courses tailored for slower learners. **Advanced Learner Training:** Provide guidance sessions and competitive exam training for advanced learners.
6. **Institution-Industry Partnerships:** Strengthen links with industry through Memorandums of Understanding (MoUs), emphasizing student training and placement efforts.
7. **Student-Centric Workshops:** Increase the number of seminars and workshops centered around student needs.
8. **Participation in Rankings:** Engage in NIRF rankings to assess institutional performance.
9. **Quality Audits:** Conduct quality audits including AAA, green audits, gender audits, and energy audits.
10. **Compliance with NEP 2020:** Ensure alignment with the goals set forth by the National Education Policy (NEP) 2020.
11. **To continue to promote research driven activities, and funding opportunities from industry and academia.**